



Tech Alert Forms Polls in Microsoft Teams Meetings Now Available

MODERN OFFICE

What is new?

Microsoft Teams meetings now have Forms polls available for meeting presenters to collect important feedback and insights.

When a poll is published, a pop-up window will appear on all attendee's screens and in the meeting chat, so everyone is notified.

Polls can be filled out by attendees before, during and after a meeting.



What are the benefits?

Polls can be customised, for example you can set anonymous responses or close a poll after a certain time period.

All attendees can see the poll results and can also create spontaneous polls, which are most beneficial for less structured meetings.

After the poll is complete, the results can be exported to Microsoft Excel.

What is Forms?

Forms is an online tool that lets you create surveys, quizzes and polls.

You can collect responses and visualise your data in-real time. Forms data can be exported to Excel for analysis.

Forms is part of the Microsoft 365 family and is accessible via desktop, mobile and web devices and all browsers.

What is Microsoft Teams?

Microsoft Teams is the digital teamwork hub for modern businesses, facilitating collaboration with workspace chat, audio and video conferencing, shared file storage and application integration.

Teams is part of the Microsoft 365 family and is accessible via desktop, mobile and web devices.

Products: Microsoft Forms, Microsoft Teams

Cloud Instance: Worldwide (Standard Multi-Tenant)

Release Phase: General Availability

Status: Launched

Release: November 2020

About us

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